

GUIDANCE NOTE 6: UNDER COVER STORAGE

At James Watt Dock Marina we offer under cover storage for boats, caravans/motorhomes and vehicles.

Access:

1. Please note that the maximum access dimensions for the warehouse are **3.2m (w) x 4.3m (h)**
2. The sheds are locked and monitored by CCTV cameras and manned security patrols
3. **Access can be permitted 24 hours a day 7 days per week** although outside of office hours (Mon – Fri 08:30 – 17:30, Sat-Sun 09:00 – 16:30) access is by arrangement through the marina reception
4. Owners must sign in and out at reception to collect/return a key for the warehouse and to notify the marina that you are on site/leaving site

General Warehouse Operation:

1. You will be given a location in the warehouse. Whilst we aim to minimise movements from time-to-time it is necessary to move stored items to permit access. We will notify you if we require to move your boat or caravan
2. Please notify the marina manager before going into storage if you **require regular access** (movements) of you caravan or boat as this will dictate your positioning in the warehouse
3. A **spare set of keys** for your boat/caravan/vehicle should be left with the marina reception
4. Please ensure that your **insurance is up-to-date** and that a copy of your insurance certificate is lodged with the marina
5. Check that your **contact details are up-to-date** at the marina reception
6. It is advisable to place a **cover or tarpaulin** over your boat/caravan whilst it is in storage
7. **Do not wash down boats or caravans inside the warehouse.** If you wish to wash or wet sand please speak to the marina manager who will arrange for your boat/caravan/vehicle to be brought to a suitable area. Alternatively, the marina can arrange for a professional valet of your boat/caravan/vehicle at additional cost. Please contact reception on +44 (0) 1475 729 838 if you wish to organise this

Operation Points for Caravans:

1. If you plan to fit **winter wheel stands** please inform the marina manager as this may affect the bay you are allocated in the warehouse
2. When your caravan is placed under cover you will be issued with a **number card or sticker**. Please make sure this is displayed in or close to the front window of your caravan at all times.
3. **Gas cylinders** should be removed from caravans that are not in regular use



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